



The Music Center of Los Angeles County is one of the three largest performing arts centers in the nation and one of Southern California's premier cultural destinations. Centrally located in downtown Los Angeles along Grand Avenue, the Music Center is home to four internationally acclaimed resident companies: the Los Angeles Philharmonic, Center Theatre Group, LA Opera and the Los Angeles Master Chorale and is comprised of four venues — Dorothy Chandler Pavilion, Ahmanson Theatre, Mark Taper Forum and Walt Disney Concert Hall — as well as outdoor theaters, plazas and gardens. Additionally, the Music Center offers the largest presentation of dance in Los Angeles, tours of the Center, participatory arts activities, a speaker series, exciting programming for children and families throughout the year and its school education programs are nationally recognized. The Music Center may also serve as a venue for an elegant dinner to corporate cocktail parties, wedding receptions, fashion receptions, charity galas and film premieres.

THEATRE RENTALS · FILMING · CATERED EVENTS WHAT YOU NEED TO KNOW

THEATRE RENTALS 213.972.3600 phone · 213.972.4314 fax · sfagan@musiccenter.org

- Theatres are available to rent; available dates are determined by the production schedules of resident companies and availability may be limited.
- Determine desired venue for your event.
- Review cost information for venues (available online or from Booking Manager).
- Contact Booking Manager to check venue availability.
- Complete and return a Application for Short Term License Agreement and a Technical Questionnaire (available online or from Booking Manager). Note: this is a step in the reservation process and does not guarantee your event date.
- A theatre rental deposit is required with the application in order to secure an event date. The deposit is equal to the minimum rent for one performance in the venue (refer to cost information sheet). Note: the deposit is refundable if an event does not move toward finalizing the Short Term License Agreement.
- A Booking Manager will schedule a site visit to view the venue and identify any technical needs after receiving a completed Application for Short Term License Agreement and Technical Questionnaire.
- The Music Center is a union venue. Production costs are determined after completing a site visit. Event estimates are quoted after completing this step.
- All costs including box office fees, production labor and material expenses are due when signing a Short Term License Agreement. A settlement will be completed following the event. A Certificate of Liability Insurance is required and due two weeks prior to show load-in.
- Advertising is permitted after a Short Term License Agreement is fully executed. All advertising must be approved by the Music Center Marketing and Communications Department.
- Ticket sales may begin after a Short Term License Agreement is fully executed.
- Catering, including artist hospitality, must be provided by Patina Restaurant Group, exclusive caterers of the Music Center.
- Lease event clients who wish to film and record their events may do so after arranging specific recording needs with Booking and Production Managers. This will incur additional fees.
- Permission is required for all filming at the Music Center.

FILMING 213.972.7334 phone · 213.972.7239 fax · jvassiliou@musiccenter.org

- Location fee and production costs are determined based on date, time requirements, and union labor involvement.
- Location fee is paid directly to Music Center.
- Production fee is paid directly to specific union labor crews.
- Production department will quote overall rate for filming costs.
- Labor requirements for film – 4 department heads, 8 hour min. work call (Props, Carpenter, Electrician, and A/V), A/V Head may be deleted if shoot is done without sound.
- Labor requirements for stills – 1 department head on 4 hour work call.
- Additional fees may include Engineering, Housekeeping, Ushers and Security as required.
- Location fees are payable in cash, cashiers check or travelers check.
- Insurance requirements
FILM/TAPE: \$1,000,000 Public Liability and Property Damage
\$1,000,000 Broadcasters Liability/Errors and Omission
STILLS: \$1,000,000 Public Liability and Property Damage
NAMED INSURER: Performing Arts Center of Los Angeles County, Los Angeles County and Five Star Parking, Inc.



THEATRE RENTALS • FILMING • CATERED EVENTS WHAT YOU NEED TO KNOW

CATERED EVENTS Patina Restaurant Group • 213.972.7565 phone • 213.239.2503 fax • rcarson@patinagroup.com

- Patina Restaurant Group is the exclusive caterer of the Music Center.
- There are numerous event locations throughout the four venues, plazas and gardens of the Music Center. Available dates depend upon performance schedules.
- An initial inquiry with a Patina representative will determine the best location(s) for your event.
- Based on your event request a site inspection may be necessary to determine the needs and costs of your event.
- It could take a few days to two weeks to process your event request.
- Wedding events may be arranged and available dates depend on performance schedules.
- Kosher catering is available.
- White or ivory linen, white china, cutlery, glassware and seating for most size events are standard service.
- Alternatives and upgrades are available.
- High speed internet is available in some locations or is possible to arrange by an outside vendor.
- In addition to catering expenses you may expect to incur site fees for ushers (required in most event spaces) and production fees for A/V presentations, musical entertainment or special lighting.
- The Fifth Floor event space of the Dorothy Chandler Pavilion has no site, usher or union production fees.
- Patina Restaurant and Kendall's Brasserie are excellent locations offering private dining areas for events serving groups of 10 to 200, with no site fee or usher requirements.

PARKING 213.972.7416

- Parking must be arranged by client in coordination with Five Star Parking. Self parking at the Music Center is \$8 per car for evening and weekend events. Valet and weekday rates range from \$12-\$22 per car. Call Five Star Parking to make special parking arrangements.

TOURS 213.972.3688 • tours@musiccenter.org

- Private group tours of Walt Disney Concert Hall may be arranged to enhance your event. Choose from a one-hour guided tour as part of your event or mini tours during a reception. To add a tour to your event at the Music Center have your Catering, Filming or Theatre rental representative contact the tour department or inquire directly.

MUSIC CENTER CAPACITIES

WALT DISNEY CONCERT HALL	SEATED	STANDING
BP Hall	300	500
Blue Ribbon Garden	150	400
add'l garden space	100	150
Choral Hall	110	110
Founder's Room	150	200
SBC Lobby	n/a	300
Auditorium	2265	n/a
DOROTHY CHANDLER PAVILION		
Fifth Floor	450	600
Grand Hall	600	1100
add'l tier/Grand Hall	200	400
Plaza	1500	3000
Founder's Room	150	200
Auditorium	3,156	n/a

AHMANSON THEATRE		
Auditorium	1600-2109	n/a
Founder's Room	42	100
MARK TAPER FORUM	745	n/a

RESTAURANTS	
Patina Main Dining	136
Patina Private Dining Room	30
Patina Patio	60
Patina Chef's Table	11
Kendall's Main Dining	72
Kendall's Boardroom	110
Kendall's Private Dining Room	14
Kendall's Bar & Lounge	75

Multiple spaces may be combined to accommodate larger groups.